

Empowerment Through Opportunity **December 2017** Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Open Computer Lab 10:00 -12:00 & 1:00 – 3:00 OFFICE CLOSED 12:00 – 1:00 Employment Search Help	2
3	4 Open Computer Lab 10:00 -12:00 & 1:00 – 3:00 OFFICE CLOSED 12:00 – 1:00 Employment Search Help	5 REQUIRED (AM or PM) 10:00/11:30 or 1:30/3:00 Cover-Resume-Interview Networking Classes OFFICE CLOSED 11:30 – 1:30	6 CLOSED for Training	7 REQUIRED (AM or PM) 11:30/12:00 or 1:30/3:00 Empowerment/Goal Setting OFFICE CLOSED 11:30 – 1:30	8 OFFICE CLOSED	9
10	11 Open Computer Lab 10:00 -12:00 & 1:00 – 3:00 OFFICE CLOSED 12:00 – 1:00 Employment Search Help	12 REQUIRED (AM or PM) 10:00/11:30 or 1:30/3:00 Cover-Resume-Interview Networking Classes OFFICE CLOSED 11:30 – 1:30	13 Client Monthly Meetings @ ETO with Oscar 9:00 AM – 4:00 PM	14 REQUIRED (AM or PM) 11:30/12:00 or 1:30/3:00 Empowerment/Goal Setting OFFICE CLOSED 11:30 – 1:30	15 Open Computer Lab 10:00 -12:00 & 1:00 – 3:00 OFFICE CLOSED 12:00 – 1:00 Employment Search Help	16
17	18 Open Computer Lab 10:00 -12:00 & 1:00 – 3:00 OFFICE CLOSED 12:00 – 1:00 Employment Search Help	19 REQUIRED (AM or PM) 10:00/11:30 or 1:30/3:00 Cover-Resume-Interview Networking Classes OFFICE CLOSED 11:30 – 1:30	20 Open Computer Lab 10:00 -12:00 & 1:00 – 3:00 OFFICE CLOSED 12:00 – 1:00 Employment Search Help	21 REQUIRED (AM or PM) 11:30/12:00 or 1:30/3:00 Empowerment/Goal Setting OFFICE CLOSED 11:30 – 1:30	22 CLOSED for Christmas Holiday	23
24	25 CLOSED for Christmas Holiday	26 CLOSED for Christmas Holiday	27 Open Computer Lab 10:00 -12:00 & 1:00 – 3:00 OFFICE CLOSED 12:00 – 1:00 Employment Search Help	28 REQUIRED (AM or PM) 11:30/12:00 or 1:30/3:00 Empowerment/Goal Setting OFFICE CLOSED 11:30 – 1:30	29 CLOSED for New Year's Eve Holiday	30
31	1 January 2018 CLOSED for New Year's Day					

REMINDER: *If arriving to attend Open Labs on Monday – Wednesday – Friday. PLEASE NOTE: The ETO Office closes for lunch 12:00 to 1:00 PM OFFICE WILL BE CLOSED 11:30 - 1:30 on Tuesday & Thursday (If No Appointment. *PLEASE Arrive by 2:00 PM to use computers, as the computer shutdown starts at 2:30 PM, and if no clients are in the office at 2:00 PM already using the computers, shutdown will start at 2:15 PM.

*****ETO opens at 10:00 AM and Closes at 3:00 PM, Computer Shutdown starts at 2:30 PM. Please arrive by 2:00 PM if you wish to use the computers.**